

GOVCOMPLY™

POWERED BY
DIGISOFT SOLUTIONS™



GOVCOMPLY™ COPPER

GovComply™ Copper will meet and beat the first DCAA requirement of many government contractors: Timekeeping. If you are new to government contracting or simply don't need all the capability GovComply™ can offer right now, GovComply™ Copper will help you get started. As your business grows and changes, there will be no need to incur the costs (time & money) of switching software to gain more capability.

Not only does GovComply™ Copper meet DCAA timekeeping compliance, additional features are included to allow you to know the costs associated with labor (labor distribution), track paid time off balances and view important real time metrics. It also integrates with QuickBooks®!



WHAT'S INCLUDED:

- **DCAA Compliant Timekeeping** – With GovComply's easy to use web and mobile enabled timekeeping, you can be assured that you are staying compliant with DCAA regulations with built-in change tracking, authorization, floor check, charge ahead rules and supervisor approval.
- **Time Off Tracking** – How much time off do I have? GovComply™ shows you your time off balances right on your timesheet. Track and accrue time off according to your company rules automatically.
- **Labor Distribution** – GovComply™ automatically calculates a labor distribution every time an employee saves a timesheet. Labor Distribution reports are easily integrated into payroll and can be used for job costing labor.
- **Mobile App** – Install the mobile app to track your time on the go. The mobile app does not sacrifice any features and has the same simplicity of the desktop version.
- **More than just timekeeping** – GovComply™ Copper offers additional functionality to help you get the most use out of a timekeeping system. With an interactive dashboard to quickly view floor checks, alerts, project spending and hours utilization you will be able to go beyond simply recording hours. The handy notes feature allows employees to describe their hours for each entry or for each charge code.
- **QuickBooks Integration** - GovComply™ integrates with QuickBooks® Desktop **AND** QuickBooks® Online to download your timekeeping data in an easy to use interface.

| | Thu 8/19 | Fri 8/20 | Total |
|------------------------------------|------------|----------|--------------|
| (6110) Vacation | | 8 | 8 |
| (6801) IR&D Wages | | | 7.25 |
| (7022.1.A) Army SAF-T Phase I | 9.5 | | 20.5 |
| (7026.1.A) Activation Technologies | | | 9 |
| Total | 9.5 | 8 | 44.75 |

Floor Check

| Name | Last Entry | Supervisor |
|-----------------------------------|------------|------------------------------|
| Jenkins, Rick | 11/30/2021 | Hayden, Sher |
| McKee, Todd | 12/06/2021 | Hayden, Sher |
| Allman, Mike | 12/13/2021 | Hayden, Sher |
| Charter, Jared | 12/13/2021 | Hayden, Sher |
| Jones, Nelson | 12/13/2021 | Hayden, Sher |
| Abalos, Nathaniel | 12/14/2021 | Hayden, Sher |
| Ballard, Hannah | 12/14/2021 | Hayden, Sher |
| Hawthorne, Bob | 12/14/2021 | Hayden, Sher |
| Hayden, Sherry | 12/14/2021 | Hayden, Sher |
| Jones, Mike | 12/14/2021 | Hayden, Sher |
| Leigh, Justin | 12/14/2021 | Hayden, Sher |

all employees

Change Reasons Required

Please Provide A Reason For The Following Changes:

(7022.1.A) Army SAF-T Phase I - 8/19/2021
9.5 to 9.75 hours on 8/20/2021

Reason:

Changes

(7022.1.A) Army SAF-T Phase I - 8/19/2021
9.5 to 9.75 hours on 8/20/2021

Reason:

Timesheet Information

Approver: Donley, Dave
Backup Approver: Administrator, System
Time Off Balance: 64 Hours (Max: 60)
Status: Open
Approved By:
Approver Notes:

Changes

(7022.1.A) Army SAF-T Phase I - 8/19/2021
9.5 to 9.75 hours on 8/20/2021
Reason: Change Reason

(7022.1.A) Army SAF-T Phase I - 8/19/2021
9.75 to 9.5 hours on 8/20/2021

GOVCOMPLY™ SILVER

Whether you are new to government contracting or a seasoned government contractor looking to streamline your basic DCAA compliance, GovComply™ Silver will help meet those basic DCAA requirements with intuitive and compliant timekeeping, real time indirect rate calculation and government formatted invoices.

By utilizing GovComply Silver, you can ensure DCAA compliance while streamlining your business operations. GovComply Silver saves time and money on accounting costs with a single streamlined system designed specifically FOR government contractors.



WHAT'S INCLUDED:

- **DCAA Compliant Timekeeping** – With GovComply's easy to use web and mobile enabled timekeeping, you can be assured that you are staying compliant with DCAA regulations with built in change tracking, authorization and supervisor approval.
- **Government Formatted Invoices** – Your invoices need to be formatted correctly to be accepted and GovComply™ calculates and formats invoices in as little as 1 click. Get paid sooner by submitting your invoices sooner.
- **QuickBooks Integration** – GovComply™ integrates with QuickBooks Desktop **AND** QuickBooks Online to synchronize your data in an easy to use interface. Keep the most used accounting system for small business while covering your DCAA requirements.
- **Indirect Rate Calculation** – It is important to know how you are performing on your government accepted billing rates because over/under billing of indirect rates may have a disastrous effect on your finances at the end of the year. Take the worry out by using GovComply's included QuickBooks® enabled Indirect Rate Calculator to always know how you are performing on your indirect rates and take action before problems arise.
- **Labor Distribution (Costs)** – Unlike many timekeeping-only solutions, GovComply™ calculates a labor distribution every time an employee saves a timesheet. No more waiting until payroll is run to get the true cost of your labor. Labor Distribution reports are easily integrated into payroll and can be used for job costing labor.
- **Interactive Dashboard** – From alerts to timesheet compliance and labor spending, our Interactive Dashboard gives you real insights into important company metrics.

The screenshot displays the 'Invoice Customer' interface. At the top, there's a 'Manage Invoices' button and navigation tabs for 'Group', 'Schedule', and 'Voucher'. The current view shows 'Group: 4101' and 'Invoice: 007 (9/1/2021 - 9/30/2021)'. Below this are tabs for 'Data', 'Rates', 'Voucher', and 'History', along with 'Print', 'Excel', and 'Cancel' buttons.

The main content area shows contract details:

| | | | | |
|------------------|---|------------------------------|--------------|-----------------|
| Program Name: | United States Government - Aviation Detection | Contract Cost: | \$297,622.12 | Notes: |
| Program Code: | 4101 | Fee: | \$11,904.88 | |
| Contract Number: | ADWAA1-20-F-0125 | Total: | \$309,527.00 | |
| Contract Type: | Cost Plus | Contract Amount: | \$309,527.00 | |
| CLIN: | 1 | Holdback (0.00%): | \$0.00 | Approver Notes: |
| Billing Period: | 9/1/2021 - 9/30/2021 | Funds Currently in Contract: | \$0.00 | |
| Invoice Type: | Standard | | | |

Below the contract details is a 'Show Separated Rates' section with a checkbox and a table for labor and material costs:

| | |
|--------------------------------------|--|
| Direct Labor | |
| Labor Overhead (\$8,902.53 x 77.77%) | |
| Total Labor | |
| Direct Material | |
| Total Material | |

The 'Dashboard' section is divided into several widgets:

- Alerts:** A list of alerts with status icons (red for error, yellow for warning, green for success).
- Planned Hours:** A table showing hours for various employees and projects.
- Project Spending:** A horizontal bar chart showing spending across different project codes.
- Project Invoicing:** A horizontal bar chart showing invoicing status for various project codes.
- Floor Check:** A table listing employees, their last entry dates, and supervisors.
- Active Project Hours:** A donut chart showing the distribution of hours across project codes, with a total of 781.50 hours.

GOVCOMPLY™ GOLD

If your government contracting business is growing with multiple projects, you have significant purchasing, or you started out of the gate with a cost plus contract; GovComply™ Gold has the features you need.

Adding onto the features of GovComply™ Silver, you will be able to manage all aspects of each project with detailed budgets and alerts as well as employ a comprehensive expense program (purchase, travel & subcontract) that ties directly to your projects. With all this, you will have up-to-the-minute insights into your projects and the dashboard to go with it.



WHAT'S INCLUDED:

- **Purchase Order** – An advanced purchasing system to manage all of your project and company purchases while meeting DCAA requirements. GovComply's purchasing system requires little overhead with configurable approvals, alerts and billing. It can be used to allow individuals to purchase or run a purchasing department.
- **Travel Expense** – Traveling for work? Plan and track your trip with GovComply's Travel Expense tools. Not only do we support company travel, you can use it to support non-company travel like interviewees, subcontractors and contractors. This module is currently getting an upgrade to support built in government per diem rates, mileage along with the accounting that goes with it.
- **Subcontract Expense** – If subcontracts are a part of your projects, it is important to track subcontract budgets **AND** subcontract spending. You can do both in one easy to use module that also integrates with QuickBooks®.
- **Project Budget & Alerts** – A detailed project budget is important for tracking finances AND performance. For each project, you can create detailed budgets (including indirect rates). Avoid end of the project mis-steps by having project based alerts warn you of approaching spending limits or potential problems.
- **Proposal Budget Planning** – Hit the ground running when you win that contract by already having a detailed proposal budget ready to publish. GovComply's proposal planning allows you to create budgets for new projects or add-ons to existing programs.
- **QuickBooks Interface** – Additional easy to use QuickBooks® Online & Desktop interfaces are provided to synchronize vendors, subcontractors and download expenses.

Manage Travel Expenses

Expense Documents (0) Previous Next Close

Override Save Save As Draft Clear Copy Approve Reject Print

Travel Expense (21-615)

Summary Information

Order Date: 9/10/2021 Expense Category: Travel
 Traveler Type: Internal External Traveler: Jones, Dave
 Date of Departure: 9/13/2021 Date of Return: 9/15/2021
 Destination(s): Nivot, CO

Internal Tracking Information

Status: Completed
 Requestor: Sherry Hayden
 Purpose (required): RBC customer trip
 Approver Notes:

Item Total: \$443.02 Sales Tax Total: \$0
 Request Total: \$443.02 Expense Total: \$4

Expense Items

Select All Unselect All Delete Add Item

| # | Description | Total |
|---|--------------------------|-------|
| 1 | Hotel-Nivot, CO 2 nights | \$44 |

Manage Purchase Order Expenses

Order Go To Order Previous Next Close

Expense (21-610) Documents (3) History Search & View POs Save Save As Draft Recalculate Clear Copy PO Approve Reject Print

Summary Information

Order Date: 9/14/2021
 Requestor: Collier, Brittini
 Vendor: LJ, Incorporated
 Vendor Quote:
 Pay Method: Net 30
 Ship Method: UPS
 Ship To: Default Location

Internal Tracking Information

Status: Approved
 Approval: Johnson, Sherry ✓ / Smith, Rob ✓
 Approved Date: 9/24/2021 10:34 AM
 Related Account: (5133.1.C) Production Products_NEMSCOM
 Expense Category: Materials/Equipment
 Items Require Inspection:
 PO Confirmed:
 Google PO #:

Order Total

Request Total: \$7,114.80
 Item Total: \$7,114.80
 Shipping Total: \$0.00
 Sales Tax Total: \$0.00
 Use Tax Total: \$0.00
 Order Total: \$7,114.80
 Order Total + UT: \$7,114.80

Notes

Order Notes Approver Notes Vendor Notes

Items

1 Add Items Separate Selected Items Delete Selected Items

| # | Description | Due Date | Received Date | #Pkg | Qty/Pkg | Price | Sales Tax | Shipping | Total | Billed |
|---|-------------|----------|---------------|------|---------|-------|-----------|----------|-------|--------|
|---|-------------|----------|---------------|------|---------|-------|-----------|----------|-------|--------|

GOVCOMPLY™ PLATINUM

Does your government contracting business buy parts and equipment? Do you have an Earned Value Requirement on a contract? Do you have multiple cost plus programs? GovComply™ Platinum is your solution to staying compliant, profitable, and successful.

GovComply™ Platinum's comprehensive set of tools for government contracting adds the ability to track and inventory government property in a DCMA compliant manner as well as perform extensive project reviews to include Earned Value Management. GovComply™ Platinum even has light manufacturing capability.



WHAT'S INCLUDED:

- **Government & Company Property** – Track your government property and comply with DCMA with a property system that is integrated with purchasing. You can even perform a physical inventory using a bar code scanner.
- **Inventory Tracking** – Tie your purchases to assemblies, build a Bill Of Materials or maintain a stock of parts. GovComply™ has tools for maintaining your inventory.
- **Project Tracking** – Keep on track and compliant with project review and tracking tools that not only allow you to track spending, but other important project components like expense/ subcontract/property review, deliverable tracking and running task items.
- **Earned Value Management** – Gain valuable insights into your project by simply inputting your percent complete. GovComply™ will tell you how you are performing in both cost and schedule, and give you other valuable EVMS metrics to effectively manage your project.
- **Opportunity Planning** – Keep track of potential project opportunities and even build out a work breakdown structure and budget to support that opportunity. If opportunity turns into proposal, simply promote your opportunity to a proposal.
- **QuickBooks® Interface** – Additional easy to use QuickBooks® Online & QuickBooks® Desktop interfaces are provided to synchronize vendors, subcontractors and download expenses.

The screenshot displays the 'Program Assessment' window with the following details:

- Selected:** (2152.1.B) Task 2.0 - System Requirements and Design (5/21/2020 - 4/26/2021)
- Project Manager:** Klein, Eric
- Month/Year:** February 2021
- Assessment (February 2021)**
- Earned Value (February 2013)**

The 'Download QuickBooks Timecards' window is open, showing a list of employees and their timecard data for 11/30/2021. The employees listed are:

- Abalos, Nathaniel
- Administrator, System
- Allman, Mike
- Ballard, Hannah
- Charter, Jared
- Handel, Rachel
- Hawthorne, Bob
- Hayden, Sherry
- James, Jesse
- Jenkins, Rick
- Jones, Dave

The 'Jenkins, Rick(Salaried)' window is also open, showing a list of timecard items:

| Customer:Job | Service Item | Class | Payroll Item |
|-----------------------------------|----------------|--------------|--|
| 4101.1.A PS2-5626 | Hardware | Select Class | Direct Labor (Salary) (4101.1.A.2.D) DFAS_SPRAWA1-20-D-(PS2-5626)_Hardware_D Review-Hardware |
| 5103.1.B Gas Detector Stand Alone | Production | Select Class | Direct Labor (Salary) (5103.1.B.1.A) Brasch_G Detector Stand Alone_Production_Mainte and Sustainment |
| Holiday | Indirect Labor | Select Class | Holiday (Salary) (6020) Holiday |

At the bottom of the screenshot, there is a table of Earned Value Calculations:

| Category | Value | Labor | Fringe | Subcontract | Materials | Travel | Travel Overhead |
|----------------------------------|-------------|-----------|-----------|-------------|-----------|--------|-----------------|
| Budget at Completion (BAC) | \$1,625,102 | \$347,239 | \$312,774 | \$342,510 | | | |
| Estimate to Complete (ETC1) | \$137,848 | \$0 | \$0 | \$0 | | | |
| Cost Variance (CV) | \$170,835 | \$412,138 | \$363,384 | \$406,525 | | | |
| Schedule Variance (SV) | (\$64,356) | \$358,937 | \$304,581 | \$328,699 | | | |
| Cost Performance Index (CPI) | 1.1316 | \$0 | \$0 | \$0 | | | |
| Schedule Performance Index (SPI) | 0.958 | \$0 | \$3,450 | \$0 | | | |
| Cost/Schedule Index (CSI) | 1.0841 | \$0 | \$0 | \$0 | | | |
| Estimate at Completion (EAC1) | \$1,436,128 | \$207,072 | \$168,402 | \$192,029 | | | |
| Variance at Completion (VAC1) | \$188,974 | \$0 | \$0 | \$0 | | | |
| After CPI & SPI adjustment | | \$0 | \$7,707 | \$0 | | | |
| Estimate at Completion (EAC2) | \$1,442,167 | \$0 | \$0 | \$0 | | | |